



b	BRITISH
r	RALLY
m	MARSHALS
c	CLUB

Founded 1957

British Motorsport Marshals Club British Rally Marshals Club Club Rules

Web site: <http://www.marshals.co.uk>

British Motor Racing Marshals Club Ltd. Reg. No. 962892 T/A British Motorsport Marshals Club

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THE NAME

A.1. The trading name of the British Motor Racing Marshals Club shall be the British Motorsport Marshals Club hereinafter referred to as “the Club” or by the initial letters B.M.M.C.

A.2. Reference hereinafter to “Council” shall mean the Council of the British Motorsport Marshals Club as defined by Article 3 of the Club’s Articles of Association.

A.3. Reference herein to “Members” shall mean fully paid up members of B.M.M.C. (which shall for the purposes of these Rules be deemed to include members of the British Rally Marshals Club which for the avoidance of doubt is a separate section of B.M.M.C.) enjoying full membership rights as defined in Articles 16 to 28 of the Club’s Articles of Association.

OBJECTS and FUNCTIONS

B.1. To maintain a body of members fully trained in all aspects of Motor Sport Marshalling, and upon request from Motor Clubs recognised by the RAC Motor Sports Association Limited (‘RACMSA’) or A.C.U. to supply, whenever possible, marshals of known qualifications to act as officials at Race Meetings or Competitions.

B.2. To work in conjunction with the RACMSA and the A.C.U. in accordance with their General Competition Rules and the Supplementary Regulations of the Promoting Club.

B.3. To provide training and tuition both practical and theoretical to enable members to improve the standard of their marshalling for the benefit of Motor Sport.

B.4. To provide fully paid up members with Personal Accident Insurance while on duty at approved events additional to that supplied by the Promoting Club, subject to insurable limits on age and territorial cover. In the event of a claim being lodged under the BMMC Personal Accident Insurance, written notice in respect of such claim must be sent to the Club Treasurer within fourteen days of any incident in which death or injury has occurred. Details of the current Personal Accident Insurance policy are obtainable from the Club Treasurer. BMMC personal accident insurance is available only to those who are fully paid-up members of the Club at the time of any incident leading to a claim.

B.5. To provide such amenities and facilities as will make members’ duties less arduous and uncomfortable.

B.6. To promote motor competitions in accordance with the requirements of the RACMSA. All such competitions promoted by the Club shall be held under the General Competition Rules of the RACMSA and in accordance with any other requirements of the RACMSA.

TERRITORY

C.1. The territory to be covered by the activities of the Club shall include all the racing circuits in the United Kingdom and all motor sport and motoring competitions under RACMSA and A.C.U. permits in the United Kingdom, also those under the jurisdiction of the F.I.A. outside the United Kingdom.

MEMBERSHIP

Admission

D.1.1. Application for membership duly proposed shall be offered for consideration by:

- a. the appropriate Regional Committee for persons resident in the UK
- b. such Regional Committee as may be designated by the Council for persons resident overseas. These bodies reserve right under the constitution of voting either open or by ballot to exclude from membership any applicant they do not consider a fit and proper person for admission or readmission to the Club.

D.1.2. An entry fee as fixed by the Council may be payable upon admission or re-admission to the Club.

D.1.3. Members and intending members are required to disclose to their Regional Secretary any disability or incapacity which is or may be prejudicial to their safety.

D.1.4. Every member shall be furnished with a copy of the Club Rules and Regulations upon admission or re-admission.

Subscriptions

D.2.1. The annual subscription for membership shall fall due on 1st January each year. New members joining on or after 1st July shall pay 50% of the appropriate subscription rate. For those joining on or after 1st October payment of the full appropriate subscription shall provide membership for the remainder of that year and the year after. Cheques, etc. should be made payable to B.M.M.C and crossed "Account payee".

D.2.2. The annual subscription shall be fixed by the Council and portioned according to class of membership as follows:

HONORARY MEMBERS -as invited and elected by the Councilgratis

FULL MEMBERS -16 years of age and over100%

MEMBERS' SPOUSES - & co-habiting partners50%

FULL TIME STUDENTS - Up to but excluding 23 years of age.....50%

JUNIOR MEMBERS - Up to but excluding 16 years of age.....50%

OVERSEAS MEMBERS - Full membership benefits (except insurance) in their own country WITH insurance cover whilst temporarily in the UK
.....100%

VISITING MEMBERS - Usually resident outside UK enjoying full benefits only whilst in UK:

Up to three months stay in UK	50%
3-6 months	75%
6 months and over	100%

Termination

D. 3.1. Any member whose subscription shall not have been paid to the National Membership Secretary by the 31st March in any one year shall be deemed to have terminated his or her membership and shall no longer enjoy the rights and privileges of the Club.

D.3.2. At the discretion of the Regional Committee a member may suspend his or her membership for a period and shall then not be required to pay an entry fee upon re-admission.

GRADING

E.1. Upon election new members will be graded on the basis of their known experience and service.

E.2. Members shall be upgraded in accordance with the Training & Grading Scheme currently in operation and duly authorised by Council.

E.3. Whenever possible Novice Recruits will not be placed on circuit duties without supervision of experienced marshals.

PERSONS UNDER 18

F.1. Members under 18 years of age must provide in the manner prescribed by the Club an indemnity signed by a parent or guardian before they will be allowed to perform any duty at a race circuit.

F.2. Junior members may participate in any Club activity. Marshalling duties will be decided by the event organizing club. Permission of the junior member's parent or guardian will be required in the manner prescribed by the Club before such a junior member will be allowed to participate in any Club activity.

CONDUCT OF MEMBERS

G.1. A member is under the direction of the Clerk of the Course or his duly authorised officer at any meeting whilst on duty, and is expected as a member of B.M.M.C to interpret his or her instructions and conduct himself or herself in accordance with the best interests of the sport.

G.2.1. No member except an authorised Club official may at anytime make a statement for or on behalf of B.M.M.C to a Press, Broadcasting, Television or News agency Representative in relation to any incident or accident which may occur at any motor competition whether the member is on duty at the time and place of the occurrence or not.

G. 2.2. The name and address of the Club shall not be given by a member as his or her name and address for any trade, advertising or business purpose or in connection with any legal proceedings.

G.3. Should a member be found negligent in the execution of any duty or duties allotted to him or her, he or she shall be censured by the Regional Committee. A report dealing with the matter shall be submitted by the Regional Committee to the Council who may, if they think fit, either suspend such a member for a period commensurate with the offence or invite such member to withdraw from the Club within a specified time. In the event of default of such withdrawal, the Council shall, by majority of not less than four fifths, have power of expulsion of such member.

G.4. A member having once accepted an invitation to attend a motor sport meeting shall be required to notify the Promoting Club should he be unable to attend.

G.5. Any member convicted of an offence arising out of his or her being in charge of a motor vehicle in any Club event or on Club business shall thereupon be liable to expulsion from the Club under Rule G.3

REGALIA

H.1. All badges issued to a member by or for the Club shall remain the property of the Club. Upon termination of their membership, members shall deliver up such badges to the Regional Secretary.

THE COUNCIL

Mandate

J.1. The general management of the Club shall be vested in the Council which shall consist of the Council Officers, Council appointed executives, the Chairman of each of the existing regions and the Chairman for the time being of any Special Interest Section (including the British Rally Marshals Club).

Powers and Functions

J.2.1. To decide all matters concerning the policy, management and working of the Club and to promulgate training and grading schemes for the Club from time to time.

J.2.2. To be the sole authority for the interpretation of the constitution and rules of the Club, subject always to the law.

J.2.3. To appoint, employ and remunerate auditors or other servants and agents as may seem necessary from time to time; and terminate any such appointments or employment as required.

J.2.4. To delegate and refer such of its powers and duties to the Regional Committees or Special Interests Sections, or to any member which it shall appoint for any specific purpose, as it shall deem necessary.

J.2.5. To approve at the earliest opportunity Regional Officers as nominated by Regional Committees.

J.2.6. To appoint such Executives as it shall deem fit for specific duties and require their attendance at Council Meetings for such periods as their service is required.

J.2.7. The council may co-opt a member or members on to the Council to act until the next A.G.M.

J.2.8. In the better interests of the Club and Motor Sport, the Council are empowered to take action against a person or body of persons, either within or without the Club should it appear that such persons or body of persons is intent upon creating policies or putting into effect decisions or actions which are contrary to the Council's requests or decisions.

Constitution and Election

J.3.1. The President and Vice-Presidents may attend meetings of Council at any time on the invitation of the Chairman and shall be entitled to speak but not to vote at such meetings. The formal membership of Council shall consist of:

- a. Officers, i.e. Chairman: Secretary: Treasurer.
- b. Council appointed executives e.g. PRO, National Grading Administrator, National Training Officer.
- c. The Chairman of each of the then existing Regions and the Chairman for the time being of any Special Interest Section (at the date of these rules being only the British Rally Marshals Club).

Any one person may concurrently act as both an Officer and an Executive of the Council but a regional Chairman may not hold office as a Club Chairman, Club Secretary or Club Treasurer.

J.3.2. At the annual general meeting in each year one of the Officers of the Council shall retire from Office and shall be eligible for re-election at the same or any other annual general meeting.

J.3.3. Written nominations duly proposed and seconded for posts vacated by retiring Officers of the Council shall be received by the General Secretary not later than 56 days prior to each annual general meeting.

J.3.4. In the event of there being more than one person nominated for a specific appointment as an Officer of the Council, then the General Secretary shall arrange a postal ballot, each member (except Junior members) being entitled to one vote. Ballot papers shall be returned by the members to the General Secretary for inclusion in the count not later than forty eight hours prior to each annual general meeting. Votes shall be counted by two members holding no appointment in the Club who shall be appointed by the Council to act as "tellers" for such election.

J.3.5. No one person shall hold an appointment as an Officer of the Council for a period in excess of three years without offering himself or herself for re-election by postal ballot.

Meetings

J.4.1. The Council shall meet at such times and places as they shall themselves arrange but once at least in every six months by whatever means the

Council considers appropriate, including "face to face" meetings and virtual meetings conducted over the internet. The Club Secretary may at any time at his or her discretion and shall, on the request of the Club Chairman and on the request in writing of any three directors of the Council, call a special meeting of the Council, reasonable notice being given by him or her in such case to every member of the Council.

J.4.2. Notice and Agenda for each meeting shall be sent to each Council member at least seven days prior to the date of the meeting.

J.4.3. One half of the voting members of the Council shall form a quorum, but if the number of voting members is at anytime an odd number, a quorum shall be found by adding one to the number of voting members and dividing the sum total by two.

J.4.4. In the event of the Chairman being absent, the senior Director of the Council present shall preside at such general or Council meeting and in the case of equality of votes when so presiding shall have a second or casting vote.

J.4.5. Any member of the Council absenting himself from three consecutive meetings without satisfactory explanation in writing to the Chairman shall cease to be a member of the Council.

J.4.6. It shall be the duty of the Club Secretary to attend in person or by deputy all meetings of the Council and to take Minutes of the proceedings. Such Minutes shall be entered in a Book and confirmed by the signature of the Chairman at the following meeting.

Voting Power

J.5.1. Voting powers at Council Meetings shall be as follows:

President and Vice-President — No Vote

Chairman — One vote and one casting vote

Secretary — One vote

Treasurer — One vote

Regional/Rally/Special Interest Section Chairman or appointed delegate — One vote,

Council appointed Executives—one vote each .

J.5.2. In the event of the Chairman of a Region or Special Interest Section being unable to attend a Council Meeting, the Regional or Sectional Chairman may nominate a member of his/her Regional or Sectional Committee to represent the Region or Section at Council meetings. Council appointed Executives may similarly nominate a representative. Such delegates shall each be entitled to one vote at such meetings.

J.5.3. The voting power of the Council Chair shall be vested in the person occupying this office at a specific meeting to the exclusion of that person's own voting power.

THE REGIONAL COMMITTEE

Mandate

K.1.1. Regional Committees shall be maintained for the day to day working of each Region. These Regions will be defined geographically, the precise lines of demarcation being approved by the Council and may be modified as the Council see fit to provide the maximum benefit to the Club and its members.

K.1.2. The Regional Committee shall consist of the Regional Officers and voting members.

Powers and Functions

K.2.1. The Regional Committee are at liberty to form Sub-Committees but must at all times work within the policies framed by the Council.

K.2.2. Any matter which arises as the result of Regional activities which appears to be at variance with the overall policies as defined by the Council relating to the subject, is to be referred to the Council for decision or clarification. The final decision of the Council in all such instances is to be accepted by all members.

K.2.3. The Regional Committee may co-opt a member or members on to the Committee to act until the next Regional A.G.M.

Constitution and Election

K.3.1. The Regional Committee shall consist of:

- a. Regional Officers — i.e. Chairman: Secretary: Treasurer.
- b. Together with not less than four and not more than nine voting members as decided by the Regional Officers.

K.3.2. Regional Committees shall from their own number make nominations for the posts of Regional Officers vacated by resignations. These nominations shall be submitted to the Council for approval at the earliest opportunity.

K.3.3. One third of the Regional Officers shall resign each year from both the Regional Committee and the post of Regional Officer and may offer themselves for re-election to the Regional Committee at the time of the Regional A.G.M.

K.3.4. One third of the voting members of Regional Committees shall retire annually and may offer themselves for re-election at the time of the Regional A.G.M.

K.3.5. Written nominations duly proposed and seconded for membership of Regional Committees shall be in the hands of the Regional Secretary not less than seven days before the date of the regional A.G.M. together with an intimation in writing that the nominee is willing to serve.

K.3.6. In the event of there being more than one person nominated for a vacancy in the Regional Committee, the Regional Secretary shall arrange a secret ballot to be held at the time of the Regional A.G.M. when each member

present shall be entitled to one vote. Votes shall be counted and the result announced by two members holding no appointment in the Club who shall act as “tellers” for the specific election.

K.3.7. No one person shall hold an appointment as either a member or an Officer of a Regional Committee for a period in excess of three years without offering himself or herself for re-election at the Regional A.G.M.

K.3.8. The total strength of any Regional Committee elected and co-opted shall not exceed fourteen persons.

Meetings

K.4.1. The Regional Committee shall meet whenever summoned by the Regional Secretary who may convene a meeting of his or her own accord or shall do so by direction of the Regional Chairman or on a requisition signed by one half of the Regional Committee.

K.4.2. Notice and agenda for each meeting shall be sent to each Regional Committee member at least seven days prior to the date of the meeting.

K.4.3. One half of the members of the Regional Committee eligible to vote shall constitute a quorum.

K.4.4. In the event of the Chairman being absent, a Chairman for the meeting shall be elected from those present.

K.4.5. Any member of a Regional Committee absenting himself or herself from three consecutive meetings without satisfactory explanation in writing to the Regional Chairman shall cease to be a member of the Regional Committee.

K.4.6. It shall be the duty of the Regional Secretary to attend in person or by deputy all meetings of the Regional Committee and to take Minutes of the proceedings. Such Minutes shall be entered in a Book and confirmed by the signature of the Chairman at the meeting following.

Voting Power

K.5.1. At Regional Committee meetings all committee members and Officers shall have one vote each except the Chairman who shall also have a casting vote.

K.5.2. The voting power of the Regional Chair shall be vested in the person occupying this office at a specific meeting to the exclusion of that person's own voting power.

SPECIAL INTEREST SECTIONS

KK.1.1. Special Interest Sections may be created and modified from time to time by Council. The area of interest of Special Interest Sections will be approved by the Council and may be modified as the Council see fit to provide the maximum benefit to the Club and its Members. The British Rally Marshals Club shall be a Special Interest Section. Committees shall be maintained for the day to day working of each Special Interest Section.

KK.2.1. The provisions of Rules K2-K5 inclusive shall apply to Special Interest Sections as they apply to Regions and shall be read and construed as if the word 'Region' is substituted by the words 'Special Interest Section' except that Rule K.3.2 shall not apply to Special Interest Sections which shall elect their Officers at their Annual General Meeting and the following provisions of this Rule shall apply to their election in substitution for the provisions in Rule K. Written nominations duly proposed and seconded for posts vacated by retiring Officers of Special Interest Sections shall be received by the Secretary of such Section not later than seven days prior to the relevant annual general meeting together with an intimation in writing that the nominee is willing to serve. In the event of there being more than one person nominated for a specific appointment as an Officer of a Special Interest Section, then the Secretary of the relevant Special Interest Section shall arrange for a secret ballot to be held at the time of the Sectional A.G.M. Votes shall be counted and the result announced by two members holding no appointment in the Club who shall act as 'tellers' for the specific election.

MEETINGS OF MEMBERS

Annual General Meetings

L.1.1. Notice of the annual general meeting together with the balance sheet and accounts shall be sent to each member twenty-one days prior to the date of that meeting.

L.1.2. The Club shall hold an Annual General Meeting of the members not later than the 31st December in each year to:

- a. Receive the audited balance sheets and accounts for the year ended on 30th June previous.
- b. Receive from Council a report of the activities of the Club during the preceding year.
- c. Announce the result of the postal ballot for the election of Council Officers to replace those who have retired in accordance with Rule J.3.2.
- d. Consider any resolution proposed and seconded by fully paid up members and lodged with the Club's Secretary 28 days prior to the AGM date.

Regional and Special Interest Section Annual General Meetings

L.2.1. Notice of the annual general meeting together with the balance sheet and accounts shall be sent to each member of the Region (or in the case of Special Interest Section, each member of the Club) twenty-one days prior to the date of that meeting

L.2.2. Each Region shall hold an Annual General Meeting of its members not later than the 30th November in each year to:

- a. Receive from the Regional Committee a full Statement of Account applicable to previous year.

- b. Receive from the Regional Committee a report of the activities of the Region during the previous year.
- c. Elect Regional Committee members to fill the vacancies resultant from retirements in accordance with Rules K.3.3. and K.3.4.
- d. Consider any resolution proposed and seconded by members and lodged with the Regional Secretary not less than 14 days prior to the Regional A.G.M.

L.2.3. Each Special Interest Section shall hold an Annual General Meeting of its members not later than the date upon which the Annual General Meeting of the Club is held in each year to:

- a. Receive from the Special Interest Section Committee a full Statement of Account applicable to the previous year.
- b. Receive from the Special Interest Section Committee a report of the activities of the Special Interest Section during the previous year.
- c. Elect Special Interest Section Committee members to fill the vacancies resultant from retirements in accordance with Rules K.3.3 and K.3.4 and Officers pursuant to Rule KK.2.1.
- d. Consider any resolution proposed and seconded by members and lodged with the Special Interest Secretary not less than 14 days prior to the Special Interest Section A.G.M.

Extraordinary General Meetings

L.3.1. An Extraordinary General Meeting may be convened by direction of the Council or on a requisition to the Secretary stating the business for which the Extraordinary General Meeting is required, and signed by not less than fifty members. An Extraordinary General Meeting convened by requisition shall be held within ninety days of the date of receipt of the requisition by the General Secretary. At least twenty-one days notice of an Extraordinary General Meeting shall be given to members. No other business than that for which the meeting has been convened shall be transacted at any Extraordinary General Meeting.

L.3.2. The Quorum for an Extraordinary General Meeting shall be twenty-five members.

FINANCE

M.1. All monies collected or received by the Club, from whatever source (including subscriptions, joining fees, regalia sales, social events, donations, gifts, refunds etc.) shall be the sole property of the Club and shall be dealt with in accordance with these Rules

M.2. All monies collected or received by individual members should be deposited in the Club Bank account or sent to the Club Bookkeeper as soon as possible. If banked, a copy of the deposit slip must be dispatched to the Club Bookkeeper immediately .

M.3. No disbursements shall be made from the Club funds except in the form and within the expenditure limits set by the Club Treasurer from time to time with the authority of the Council.

M.4. The Club Treasurer shall report to each Council Meeting details of financial balances and any other financial matters, in a form approved by Council. The Club Treasurer shall be responsible for annual VAT returns and for the prompt submission of year end data, provided by the Club Bookkeeper, to the Club's Auditors for statutory accounts and reports to be prepared for presentation and approval at the Club's AGM .

M.5. Regional Chairmen and Committees have a responsibility to ensure that monies received locally from whatever source are promptly and properly accounted for to the Club Bookkeeper and that any expenditure within the region is properly accounted for and approved by the Regional Chairman or his deputy before submission for payment/repayment by the Club Bookkeeper. Regional Chairmen and Committees must also ensure that regalia records are kept up to date within the region and that monthly stock and sales reports are submitted promptly to the Club Bookkeeper each month .

M.6. All books of account, and all other accounting materials and information, minutes, records and correspondence shall under all circumstances remain the property of Club.

OBSERVANCE and INTERPRETATION of RULES

N.1. Every member binds himself or herself to abide by the Rules of the Club and also by any modification thereof made in conformity with such Rules, and also to accept as final and binding the decision of the Council in all cases of dispute or disagreement as to the interpretation of these Rules.

N.2. Membership and all posts and duties within the Club are equally open to men and women and these rules shall be read accordingly.

ALTERATION of RULES

P.1. Any alteration may be made in these Rules by a General Meeting provided that:

- a. The resolution proposing such alteration or alterations is deposited with the General Secretary in accordance with the Articles of Association (which require such deposit by 31st August in any year to be dealt with at the Annual General Meeting) and that details of the proposed alteration or alterations are included in the Notice of the General Meeting.
- b. The resolution proposing such alteration or alterations is carried by two thirds of those present and voting, at such General Meeting or by two thirds of those voting in a postal ballot should it be resolved at the General Meeting that a postal ballot is required.

DISSOLUTION of CLUB

R.1. The Club may be dissolved by an Extraordinary General Meeting convened by direction of the Council or on the requisition of the majority of the members. If the resolution of dissolution be duly passed, the Council shall forthwith liquidate the affairs of the Club and if there be any surplus assets on realisation these shall be disposed of at the discretion of the Directors.



Founded 1957

MSA recognised

British Motorsport Marshals Club

THE marshals' club



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r	RALLY
m	MARSHALS
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Web site: <http://www.marshals.co.uk>

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