**MINUTES OF THE SOUTH EAST REGION AGM HELD ON WEDNESDAY**

**1st November 2017**

HAILWOODS Bar & Restaurant, BRANDS HATCH, KENT

|  |  |
| --- | --- |
| **Present** |  |
| Neil Stretton Tony SmithMartyn DoltonPlus 22 members | Matt Dolan Bryan Degerlund Rosemary BeckColin Hicks Lynn Sencicle Andy BumsteadDon Basins Dave Eley  |
| **Apologies** |  |
| Debby Peirson |  |
|  |  |

1. **Welcome & Introduction**

NS welcomed all to this year’s AGM.

1. **Approve 2016 AGM minutes and matters arising**

Minutes approved: Proposed Matt Dolan, seconded Pete Crane. No matters arising.

1. **Chairman and Officers Reports**

**Chairman**

2017 PROGRESS vs OBJECTIVES

 \* SE Region membership exceeded expectations

 \* Communications to members remains good via newsletter and

 Website.

 \* Communications from members to newsletter is of a low volume.

 \* Response to queries from members to individual SE Committee

 Members is prompt and of high quality.

 \* Snetterton & Non-“Race” members communication is poor.

 \* GoMotorsport and ASEMC initiatives have been “fair”.

 \* Expenditure (Nov16-Oct 17): £808, i.e. <£2 per member p.a.

 (Figures to be made available on SE website from Nov’17 onwards)

2018 OBJECTIVES

 \* Objectives remain the same

 \* SE Region to have 2nd highest membership in UK

 \* Timeliness of “MP” & SE Website to improve

 \* identify how communications with Race, Sprint, Karting & Rallying

 Members can improve. Also to increase communications with

 GoMotorsport and ASEMC throughout 2018.

 **Members’ Secretary**

* Membership has grown by almost 10%
* Improved retention rate

**1 Membership and renewals**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Year** | **2017** | **2016** | **2015** | **2014** | **2013** | **2012** |
| **Membership total** | 437 | 400 | 380 | 392 | 385 | 366 |
| **Non Renewals** | 28 | 31 | 60 | 37 | 59 | 62 |

**Southeast membership**

**New members joining Southeast region since last AGM (19 Oct 2016).**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Year** | **2017** | **2016** | **2015** | **2014** | **2013** | **2012** | **2011** | **2010** |
| **New members(including Trainees, cadets & experienced)** | **74** | **48** | **56** | **73** | **76** | **62** | **83** | **118** |

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| --- | --- | --- |
| **Region** | **New Members 2017\*** | **Total Members** |
| East Midlands | 40 | 445 |
| North East | 37 | 227 |
| North West | 53 | 629 |
| Northern Ireland | 5 | 59 |
| **South East** | **74** | **437** |
| South West | 46 | 261 |
| South Midlands | 26 | 245 |

**7. Recruitment Officer**

2017 PROGRESS vs OBJECTIVES

|  |  |  |
| --- | --- | --- |
| TRAINING DAYS | 2016 | 2017 |
|  | 43/15 (35%) | 37/15 (41%) |
|  |  |  |
| TASTER DAYS | 7 days | 11 days |
|  | 65/28 (3 female) | 82/23 (2 female) |

 Black figures = new marshals

 Red figures = new marshals that joined BMMC

Only 2 of the 43 who joined in 2016 did not renew membership in 2017

2018 OBJECTIVES

 \* To become 2nd highest Region for membership numbers

 \* Training Days & Taster Days dates tbc

 \* Taster Day morning tours to be retained

 \* “Refer a Marshalling Colleague” Incentive scheme??

 \* Team Wilson validity to be further analysed for effectiveness

**Training Officer**

2017 PROGRESS vs OBJECTIVES

 \* Appointed Spring 2017

 \* TDM Training ½ day event (12 new marshals attended)

 \* Learning exercise…lessons learnt

2018 OBJECTIVES

 \* 2x TDM/new marshal Training Events

 \* Possibly “whole day” Training Events

 \* Need to select a more suitable date than in 2017

 \* Presentation content & varied Presenters

 \* BRSCC Brands Hatch Training W/E involvement?

**Grading Officer**

2017 PROGRESS vs OBJECTIVES

* Increase in successful upgrades vs 2016
* X-Post Chiefs still sometimes not adhering to correct process
* Continuation sheets under-used/PRCs over-used for “attendance only”

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| --- | --- | --- | --- | --- |
| **Upgrades** | **2017** | **2016** | **2015** | **2014** |
| Track | 20 | 18 | 17 | 23 |
| Experienced | 12 | 7 | 10 | 12 |
| Flag | 2 | 3 | 1 | 1 |
| Incident Officer | 0 | 0 | 2 | 1 |
| Post Chief | 4 | 2 | 0 | 0 |
| Examining Post chief | 0 | 0 | 0 | 0 |
| Specialist | 1 | 2 | 4 | 0 |
| Grade aligns (experienced new members) | TBC | 10 | 2 | 7 |
| Flag Reinstatements | discontinued | 0 | 0 | 0 |
| **Total upgrades** | **39** | **32** | **34** | **37** |
| Upgrades referred | 9 | N/A | N/A | N/A |

2018 OBJECTIVES

* Reminders of upgrading process to continue to be published in “Marshals’ Post” & on SE website.
* Co-operation to continue with other marshals’ clubs to ensure consistency re upgrade suitability and process.

**Newsletter & Website Editor**

2017 PROGRESS vs OBJECTIVES

* Copies of “Marshals’ Post” circulated to membership within 1 week of publication deadline.
* Articles from members for publication of high quality, but low in volume.
* SE website about as up-to-date as its current “build” allows.

2018 OBJECTIVES

* Newsletter publication dates to be achieved 100%
* Unofficial assistant news editor to help achieve this and to ensure website is up-to-date.
* Principle Challenge: How to reach kart, sprint and rally members.

**Regalia Officer**

2017 PROGRESS vs OBJECTIVES

 \* V.low volume/cash sales

 \* Most sales at Snetterton Training Day

 \* Low promotion of regalia in “Marshals’Post”

 \* Non-promotion of regalia at race events

2018 OBJECTIVES

* Make Regalia more available
* New “Teamwear” to be promoted in “Marshals’ Post” as well as on SE website.
* Website to show next meeting Regalia available
* Contact details on website for orders
* Contactable on Facebook

**Volunteering Coordinator**

2017 PROGRESS vs OBJECTIVES

 \* Problems?….what problems?

 “Fake news”, used for 15 clubs/circuits, 1250+ marshalling days, 96 event days.

 \* The Issues

 Missing tickets, late applications, no shows.

2018 OBJECTIVES

 \* The Solution……….. Better communication, earlier applications.

 \* What I will do?

 Review process with organising clubs, load all SE dates.

 \* What members need to do?

 Apply early, ensure correct personal data, follow guidance.

 \* Desired Result

 Timely issue of tickets, no stress with volunteering.

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**4. SE Committee Elections & Re-elections**

Club Rules are that 1/2 of committee members are re-elected at AGM.

**Dave Eley**

Proposed by Don Basins

Seconded by Amanda Bird

Re-elected.

**Rosemary Beck (Recruitment Officer)**

Proposed by Bob McEwan

Seconded by David Still

Re-elected.

**Bryan Degerlund (Volunteering Co-ordinator)**

Proposed by Paul Philips

Seconded by Andy Stevens

Re-elected.

**Martyn Dolton (Newsletter & Website Editor)**

Proposed by Pete Crane

Seconded by Paul Pini

Re-elected.

**Don Basins**

Proposed by Philip Steward

Seconded by Colin Hicks

**Neil Stretton (Chairman)**

Proposed by Matt Dolan

Seconded by Pete Crane

Re-elected.

**Matt Dolan** (Co-opted Committee Member & Regalia Officer designate)

Nominated by Douglas White

Seconded by Dave Eley

Ratified

**Tony Smith** (Co-opted Committee Member & Training Coordinator designate)

Proposed by Philip Steward

Seconded by Martyn Dolton

Ratified.

**5. BMMC 70th Anniversary Final Prize Draw**

All SE AGM attendees names (other than those of SE Committee Members) were entered into the draw.

The winner was: Alasdair Heads (SE 0498)

**Closing Remarks**

Thanks to

* MSV for use of the facilities and Staff tonight.
* MSV & MSVR for the donation of the Prize Draw BMW M4 Ignition Experience.
* SE committee for attending meetings throughout the year and for their dedicated efforts.
* To all attendees.

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|  | Meeting closed at 21:55. |  |