



BRITISH MOTORSPORTS MARSHALS' CLUB LTD.

National Chair and Deputy Chair Role Descriptions

Chair and Deputy Chair

Background

Currently, the BMMC operates with a single National Chair who is responsible for providing strategic direction, overseeing daily operations, ensuring the club delivers value to its members, and representing the club in official matters in the broader motorsport community. While this structure has served the club well, it places a significant amount of responsibility and time commitment on one individual and creates challenges for continuity and succession planning.

Proposal

It is proposed that the BMMC replace the single National Chair role with a *National Chair and National Deputy Chair* structure. The National Chair will continue to hold overall leadership responsibility, while the National Deputy Chair will support the Chair and be prepared to step into the role if required. It is also proposed that the "Key Actions and Responsibilities" are divided between two roles.

Key Responsibilities

- **Chair:**
 - Participate in National Council policymaking and implementation as a Director of BMMC
 - Provide overall leadership and direction to the Regional Chairs and the National Council of the club.
 - Be accessible to club members.
 - Chair meetings and set agendas in collaboration with the council.
 - Liaise with National Officers and fellow Directors on the development of new strategies and policies.
 - Act as the principal representative of the club.
 - Represent the BMMC (and/or nominate a representative) on relevant motorsport forums, advocating for the interests of marshals and the club.
 - Represent BMMC (and/or nominate a representative) on relevant organising clubs advocating the interests and welfare of the marshals and the club.
 - Ensure decisions are followed up on and implemented.
 - Provide advice and guidance to the Club Membership
 - Ensures that the National Council and the Club adheres to all external bodies including HMRC, Health & Safety Executive and any other statutory bodies that have input/interest in motorsport.
- **Deputy Chair:**
 - Take on a share of the Chair's Key Responsibilities.
 - Act as Chair in their absence.
 - Be accessible to Club members
 - Ensure that Club members follow the MSUK EDI guidelines
 - Follow the Club's Sustainability policy and provide guidance and support at a regional level.
 - Represent the BMMC (and/or nominate a representative) on relevant motorsport forums, advocating for the interests of marshals and the club.
 - Ensure decisions are followed up on, implemented and monitored.
 - Provide advice and guidance to the Club Membership
 - Take a lead on agreed projects or areas of responsibility.
 - Work closely with the Chair to ensure continuity and stability.
 - Ensure decisions are followed up on and implemented.

Benefits

Succession Planning

- By working closely with the Chair, the Deputy gains experience and knowledge, preparing them to seamlessly step into the role when needed.
- Reduces disruption to the club if the Chair steps down or is unavailable.

Shared Workload

- Leadership responsibilities can be distributed more evenly, preventing burnout and ensuring tasks are managed effectively.

Leadership Development

- Provides a structured pathway for developing future Chairs by giving the Deputy practical, hands-on leadership experience.

Continuity and Stability

- The Deputy Chair ensures the club always has an informed leader available, maintaining consistency in meetings and decision-making.

Resilience and Support

- The Chair has additional support in challenging times, ensuring that the club's leadership is resilient and sustainable.

Implementation

- The current National Chair role will be defined as National *Chair*.
- A new *National Deputy Chair* role will be introduced, with elections held at the next Annual General Meeting.
- *National Deputy Chair* will hold a Directorship position.
- The National Deputy Chair will serve alongside the National Chair, with the expectation that they may stand for National Chair in the future.

Conclusion

Introducing a National Chair and National Deputy Chair structure will strengthen the club's leadership, create a natural succession plan, and ensure the continued success and resilience of the club.